



MOVEMENT SCHOOL

Movement East Charter School Community Liaison Job Description

Movement East is a free, public charter school primarily serving the east Charlotte community through providing a school that is committed to excellence in character and academics. We believe in creating life-long learners who have a clear sense of self, a genuine appreciation for others, and a commitment to positively impacting our community and world. We are seeking a **Community Liaison** to join our team to serve our students, families, and community.

Job Title:	Community Liaison
Job Type:	1 Year; Independent Contractor On-Call/ As-Needed
General Summary:	The Community Liaison supports the connection of the School Leader and leadership team with integral members and organizations within the east Charlotte community and subcommunities.
Duties and Responsibilities:	<ul style="list-style-type: none">• Provide information to School Leader regarding integral community members and organizations• Work with School Leader to connect with community members and organizations• Provide insight and guidance for student/family recruitment initiatives• Participate in student/family recruitment events• Provide language translation (as needed and appropriate)• Know, understand, and support the mission and vision of Movement School East• Demonstrate a steadfast commitment to the moral well-being of students and families• Develop and maintain genuine and effective relationships with students, parents, and families
Skills and Characteristics:	<ul style="list-style-type: none">• Unwavering belief that all students can and will succeed• Well-developed emotional intelligence and moral character• High level of personal organization and planning• Openness to feedback, and confidence in giving feedback• Thorough understanding of language development and language acquisition• Excellent communication skills with diverse constituents (teachers, students, parents, and other stakeholders), clear and effective writer, facilitator, and public speaker• Team player who is mature, humble, has a strong work ethic, follows through, and is committed to the challenge of excellently educating all students
Education and Qualifications:	<ul style="list-style-type: none">• Bachelor's Degree• Experience working with parents• Experience working with a diverse population• Knowledge of and experience with the east Charlotte community• Experience working within a school setting (preferred)• Knowledge of second language (preferred)

	<ul style="list-style-type: none">• Experience leading and managing adults (preferred)
Compensation:	Hourly \$30/hour